

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
July 17, 2019
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHEs, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Troy Roussel, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 Bypass in Natchitoches, Louisiana.

2. **ROLL CALL**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Troy Roussel, Commissioner Roy A. Burrell, Commissioner David L. Crutchfield, II, Commissioner Michael P. Deville, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner David Jones, Commissioner Ronald Lattier.

Absent: Commissioner Charles R. Greer, Commissioner James F. Maxey, Commissioner Larry K. Sayes, and Commissioner Michael Simpson.

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

3. **INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PERSUANT TO LRS 42:14**

Others Present: Mr. John Barr with U.S. Senator John Kennedy's office, Shreveport, Louisiana

4. **APPROVAL OF AGENDA**

By motion of Commissioner Lattier, seconded by Commissioner Crutchfield, the revised agenda was unanimously approved. The revised agenda to include item six under Contracts Committee to read as follows: Consideration of Change Order Authorization/Poland Access Road Rehabilitation. Comments from the public were called for, however, none were offered.

5. **APPROVAL OF MINUTES**

By motion of Commissioner Fletcher, seconded by Commissioner Crutchfield, the minutes of the June 19, 2019 meeting were unanimously approved.

6. **TREASURER'S REPORT**

By motion of Commissioner Crutchfield, seconded by Commissioner Deville, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of June 2019 were unanimously approved.

7. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Quitclaim Deed/ City of Alexandria/Alexandria Levee Park Comfort Station – Green Room: By motion of Commissioner Lattier, seconded by Commissioner Jones, the Commission unanimously approved the quitclaim deed conveying the ownership of the building itself to the City of Alexandria.

Consideration of Authority to Advertise for Construction Bids/RRWC Project No. 19-01/Contract No. RRW-749/Coushatta Recreation Area – Dock Construction: By motion of Commissioner Lattier, seconded by Commissioner Burrell, the Commission unanimously approved granting authority to the staff to advertise for construction bids for the Coushatta Recreation Area dock construction project.

Consideration of Proposals for Aquatic Vegetation Spraying Contracts: By motion of Commissioner Lattier, seconded by Commissioner Deville, the Commission unanimously approved award of 3-year spraying contract to Terminator Pest & Pond Management.

Consideration of Trailer/Truck Alternatives for Maintenance of Recreation Areas: By motion of Commissioner Lattier, seconded by Commissioner Burrell, the Commission unanimously approved the purchase of a Dodge Ram 3500 DRW crew cab with gooseneck trailer connection with approximate cost of \$44,103.00 through State Contract. The purchase of a 22' gooseneck trailer not to exceed \$10,000.00 and a corresponding budget amendment of \$55,000.00.

Consideration of Approval of Grand Ecore RV Park Activity Center Additions: By motion of Commissioner Lattier, seconded by Commissioner Burrell, the Commission unanimously approved granting staff the authority to proceed with the project utilizing the Facility Planning and Control fee curve method and a budget amendment of \$45,000.00.

Consideration of Change Order Authorization/Poland Access Road Rehabilitation: By motion of Commissioner Lattier, seconded by Commissioner Deville, the Commission unanimously approved authorization of the change order up to the budgeted amount of \$600,000.00 to address the unforeseen failures of the existing roadway.

b) **Land Management, Legal Affairs & Affirmative Action - None**

c) **Recreation**

Consideration of Funding Request/City of Alexandria/Alexandria Levee Park Development: By motion of Commissioner Fleming, seconded by Commissioner Jones, the Commission unanimously approved proceeding with the Alexandria Levee Park project land-side levee features for Phase I at a cost of \$3,249,120.00. The Red River Waterway will enter into a Cooperative Endeavor Agreement with the City of Alexandria, document to be presented at the August 2019 Commission meeting.

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 115,000.00 visitors to the District recreation areas during the month of June 2019. Updated maintenance items include, but not limited to:

- Stoner Avenue and Alexandria Levee Park ramps are closed for cleanup
- New Boat Ramp Closure gauge policy put into effect immediately upon its approval at the June 2019 Commission meeting

d) Ports – None

e) Public Awareness & Marketing

Marketing Update - A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore discussed:

- Caddo-Bossier Port – stockpiling of steel for upcoming lock closure. September 01, 2019 resurfacing of dock during lock 2 closure
- Electronic delivery of Commission documents to go into implementation for the August 21, 2019 Commission Meeting along with mail out of packets.
- Tour of the Waterway Commission’s recreational facilities – an email invite will be sent to all Commissioners
- Major League Fishing has received proposal for review
- Boat ramp closure policy and closures is updated on the web
- Mobile app is in its final development stages
- Mapping of river – there is free website with a fairly detailed mapping of the Red River

f) Personnel - None

g) Revenue, Banking & Budget - None

h) Legislative - None

8. EXECUTIVE DIRECTOR'S REPORT

- Navigation of the Red River is currently closed
- Lock 2 closed for dredging
- Locks 3 and 4 closed
- Caddo-Bossier Port will be without river access for 2 to 3 weeks
- Corps of Engineers has extended their dredging contact with Crosby Dredging, LLC into August 2019
- Potential for advertising for emergency dredging contract
- Oxbow dredging may begin as early as the last week of July 2019
- City of Shreveport has contacted the Red River Waterway Commission regarding the downtown airport
- Notice of bank caving in the Clyde Fant area, upstream of Cross Bayou

9. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packets.

- City of Shreveport has been pumping raw sewage into the Red River due to a line break. The waste pipe has now been moved downstream of the Stoner boat ramp
- Teague Parkway and Stoner Avenue Dock Rehabilitation projects are awaiting the installation of ladders and clean up
- Boyce Recreation Area Dock Construction project – need a 2 week dry out period before work can resume
- Brouillette Boat Ramp Widening project – a 20’ long section of ramp remains to be poured as well as sidewalk and the concrete dock
- Colfax Pavilions are completed
- Boat Ramp Closure Policy, approved at the June 19, 2019 Commission meeting, was immensely beneficial in having ramps opened that previously would have been closed until this point

10. GENERAL COUNSEL REPORT - None

11. CORPS OF ENGINEERS REPORT - None

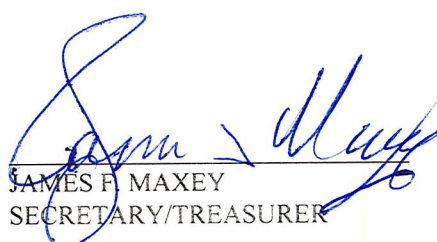
12. RED RIVER VALLEY ASSOCIATION - None

13. OTHER BUSINESS - None

14. COMMENTS FROM THE PUBLIC - None

15. ADJOURNMENT

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Deville, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


TROY ROUSSELL
CHAIR DESIGNEE